

CEETA

INDUSTRIES LIMITED

(CIN : L85110KA1984PLC021494)

HEAD OFFICE : 2F, Park Plaza, North Block,
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Tel.: 91-33-2264 2942 / 2943. Fax : 91-33-2264 2940
E-mail : kolkata@ceeta.com, Website : www.ceeta.com

Ref: CIL/KOL/095

Date: 06/11/2020

To
BSE Limited
Phiroze Jeejeebhoy Towers,
Dalal Street, Mumbai - 400 001

Respected Ma'am/ Sir,

Sub: Proceedings of the 36th Annual General Meeting

Pursuant to the provisions of Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Regulations"), We are enclosing herewith a summary of the proceedings of the 36th Annual General Meeting (AGM) of the Company held on Thursday, 5th November, 2020 at 1.00 P.M. (1ST) through Video Conferencing/Other Audio Visual Means (VC/OAVM).

Kindly take the same on record.

Thanking you.

Yours truly,
For Ceeta Industries Ltd

Rashmi Sharma.

Rashmi Sharma
Company Secretary

Encl: As above



Summary of the Proceedings of the 36th Annual General Meeting

The proceedings of the 36th Annual General Meeting (AGM) of the Members:-

In view of the situation arising due to COVID-19 global pandemic, social distancing norm and situation arising there after the Ministry of Corporate Affairs (MCA) vide General Circular No. 20/2020 dated May 5, 2020 read with Circular Nos. 14/2020 dated April 8, 2020 and 17/2020 dated April 13, 2020 issued by the Ministry of Corporate Affairs read with SEBI Circular No. SEBI/HO/CFD/CMD1/CIR/P/2020/79 dated May 12, 2020, and the relevant provisions of the Companies Act, 2013 and Rules made thereunder and the provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, the 36th Annual General Meeting ("AGM") of the Members of Ceeta Industries Limited (the "Company") was duly convened and held on Thursday, 5th November, 2020, through Video Conferencing/Other Audio Visual Means ("VC/OAVM"), at 1.00 P.M.

Total 36 Members attended the AGM as per the records of the attendance.

Ms Rashmi Sharma, Company Secretary and Compliance Officer, welcomed the Members attending the AGM and explained the details about the meeting. Mr. Krishna Murari Poddar, Chairman of the Company, greeted the Members and chaired the proceedings of the AGM. As the requisite quorum was present, the AGM was called to order. Thereafter, as advised by the Chairman, the Company Secretary explained the procedures to be followed during the AGM for shareholders and for registered speakers.

Thereafter, The President of the Company Mr. Vaibhav Poddar Ji introduced the Board of Directors, Mr Arabinda De, Independent Director, Chairman of the Audit Committee and Stakeholders' Relationship Committee and Member of the Nomination & Remuneration Committee and Mr Bal Krishna Bhalotia, Independent Director, Mrs Uma Poddar and Mr Gautam Modi, Non – Executive Director had attended the meeting through VC from their respective locations.

Further, the President introduced the other Panelists, Mr Mukesh Kumar Ruwatia of M/s. Ruwatia & Associates, Statutory Auditors, Mr. Praveen Drolia of M/s. Drolia & Company, Secretarial Auditors and Scrutinizer, Mr. Alok Yaduka, General Manager of Ceeta Industries limited attended the meeting through VC from their respective locations.

Leave of absence was granted to Mr. Om Prakash Kedia and Mr. Ashish Singhania, Independent Directors, due to some personal reasons they were unable to attend the Meeting.



The Company Secretary informed that the Statutory Auditors' report on the Financial Statements and the Secretarial Audit Report do not contain any qualification or observation or adverse remarks. Hence, the Auditors' Report on the Financial Statements and Secretarial Audit Report were not required to be read at the AGM.

The Notice of AGM dated 15th September, 2020 convening the AGM, as circulated to the Members, was taken as read with the consent of the Members who attended the AGM,

The resolutions were tabled at the AGM by the Company Secretary that the following businesses were transacted at the Meeting.

Ordinary Business		
Resolution Number	Type of Resolution	Agenda Item
1.	Ordinary Resolution	Consider and adopt the audited financial statements for the financial year ended on 31st March, 2020 and the reports of the Board of Directors and Auditors thereon.
2.	Ordinary Resolution	Appointment of a Director in place of Mrs. Uma Poddar (DIN 07140013), who retires by rotation and being eligible, offers herself for re-appointment.
Special Business		
3.	Special Resolution	Entering into the business of distillation of the essential oils as mentioned in the clause 33 of the other objects of the Memorandum of Association of the Company.
4.	Special Resolution	For making loans or for giving guarantees or providing securities to body corporate or other person/entity and/or investment(s) in securities by way of subscription, purchase or otherwise, of any other body corporate in excess of limits specified under the said section from time to time, as may be considered appropriate for an amount not exceeding Rs.30 crores (Rupees Thirty Crores only), in one or more tranches.

The Company Secretary invited the Members who have registered himself as Speaker and were attending the AGM through VC/ OAVM facility, to put forward their queries/ feedback, if any, on the Reports and Financial Statements of the Company for the financial year ended 31st March, 2020 and/or on the Agenda items as contained in the Notice of the AGM. One registered speaker have expressed his feedback, queries and suggestions, which was replied by Mr Vaibhav Poddar.





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The Company Secretary informed that the facility to cast vote via remote e-voting had opened on Monday, 2nd November, 2020 at 10.00 A.M. (IST) and ended on Wednesday, 4th November, 2020 at 05.00 P.M (IST). She further stated that procedure for e-Voting was same as the instructions mentioned for Remote e-voting forming part of the Notice and there would not be any voting by show of hands.

The Company Secretary further informed that the Board of Directors appointed Mr. Pravin Kumar Drolia (Prop. of M/s. DROLIA & COMPANY) of Kolkata, Practicing Company Secretaries as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner. The Scrutinizer would submit the report on or before 7th November, 2020 (not later than 48 hours of conclusion of the AGM).

The Company Secretary thereafter announced the voting results and the Scrutinizer's Report shall be available on the website of the company www.ceeta.com and the same will be communicated to the Stock Exchange where the shares of the Company is listed i.e., BSE Limited and would be hosted on the website of CDSL within forty-eight hours from the conclusion of this meeting.

Mr Vaibhav Poddar, then thanked all the Board of Directors of the Company and everyone who joined AGM through Video Conferencing and invited Members present at the AGM, who have not cast their votes through remote e-voting to avail the facility of e-voting at the AGM. With the consent of all Board of Directors, He concluded the Meeting and wish everyone and their families a great health and prospering future.

The AGM was concluded with a vote of thanks to the Chair. The e-voting facility was kept open for the next 15 minutes to enable the Members to cast their votes.

The 36th Annual General Meeting of the Company concluded at 01.50 P.M. (1ST) (including the time allowed for e-voting at AGM).

For Ceeta Industries Ltd

Rashmi Sharma.

Rashmi Sharma
Company Secretary



Regd. Office :

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